

Please complete and submit with your BUSINESS tax documents for preparation.

To affirm that this letter correctly summarizes your understanding of the arrangements for this work, sign this letter in the space indicated and return it to us with your tax documents. Thank you for the opportunity to be of service. If you have any questions, contact our office at the numbers listed below.

Accepted by:

\_\_\_\_\_  
*Responsible Party*

\_\_\_\_\_  
*Printed Name*

**All responsible parties must sign for preparation of returns.**

\_\_\_\_\_  
*Date*

Please initial beside the tax returns or estimated tax coupons you would like us to prepare for you.

<u>Responsible Party</u>	<u>Type</u>
_____	1065
_____	C Corp
_____	S Corp
_____	FinCEN Reports
_____	1041 – Trusts
_____	State Tax Return (s) State 1 _____ State 2 _____
_____	Other _____
_____	Extension of Time to File Federal _____ State _____

**TMI Group, LLC**  
**PO Box 102, Confluence, PA 15424**  
**Confluence: 814-395-5567 Greensburg: 724-858-3213**