

Please complete and submit with your BUSINESS tax documents for preparation.

To affirm that this letter correctly summarizes your understanding of the arrangements for this work, sign this letter in the space indicated and return it to us with your tax documents. Thank you for the opportunity to be of service. If you have any questions, contact our office at the numbers listed below.

Accepted by:

Responsible Party

Printed Name

All responsible parties must sign for preparation of returns.

Date

Please initial beside the tax returns or estimated tax coupons you would like us to prepare for you.

Responsible Party Type

1065

C Corp

S Corp

FinCEN Reports

1041 – Trusts

State Tax Return (s)

State 1 _____ State 2 _____

Other _____

Extension of Time to File

Federal _____ State _____

**TMI Group, LLC
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